



Champaign County Board of Developmental Disabilities

Meeting Minutes Thursday, May 23, 2024

Board Members Present: Kerry Brugger, Malia Hughes, Lori Rose, David Sapp, Laurie Stickney, and Amy Wilcoxon

Board Members Absent: Shelly Cushman

Staff Members Present: Jennifer Bradford, Tyler Davis, Jeff Coaty, Leigh Anne Wenning, and Sharon Wheeland

Staff Members Absent: Heather Williams-Rarey

Guests Present: Adam Angles

Call To Order

The May Board meeting for the Champaign County Board of Developmental Disabilities was called to order by Mr. Brugger at 4:29 p.m. in the conference room at the Champaign County Board of Developmental Disabilities offices.

Moment of Silence

Mr. Brugger allowed for a moment of silence.

Adoption of Agenda

Mr. Sapp motioned to adopt the agenda as presented. Ms. Wilcoxon seconded the motion. Motion carried.

Reading of the Mission Statement

The mission statement was read by all Board members and staff present.

Introductions of the Public

There was no public in attendance.



Presentation of Minutes

The meeting minutes from the April 2024 board meeting were included in the board packet for review.

Ms. Stickney motioned to approve the April 2024 board meeting minutes as presented. Mr. Sapp seconded the motion. Motion carried.

Presentation of People First of Champaign County Report

The People First of Champaign County report was presented at the meeting.

Presentation of Financial Report

The April 2024 financials were included in the Board packet for review.

Ms. Rose motioned to approve the April 2024 financials and accounts payable for the Champaign County Board of Developmental Disabilities. Ms. Stickney seconded the motion. Motion carried.

Presentation of Administrative Reports

The service and support administration report was included in the Board packet.

Ms. Williams-Rarey stated that intake referrals continue to increase. The Medicaid Manager and one of the SSA positions have been filled.

The community education and outreach report was included in the Board packet.

The early intervention services report was included in the Board packet.

Presentation of Superintendent Report

Ms. Wenning stated that the Prosecutor's office has reviewed the grant agreement with Downsize Farm to provide a respite home. The contract has been signed by both parties.

Ms. Wenning stated that the Wage and Hour Division of the Department of Labor announced the rule to increase the salary threshold for overtime exempt employees which may affect shared staff. The rule makes the following changes:



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- Increases the standard salary level for an exempt employee to \$844.00 per week, effective July 1, 2024.
- Increases the total annual compensation requirement for highly compensated employees (HCE) to \$132,964.00, effective July 1, 2024.
- Increases the standard salary level for an exempt employee to \$1,128.00 per week, effective January 1, 2025.
- Increases the HCE total annual compensation level to \$151,164.00, effective January 1, 2025.
- Adopts a mechanism to update the earnings thresholds every three years.

Ms. Wenning stated that the inspection of a home the County Board was hoping to purchase did not go well. We have exited out of the contract and are currently looking for a single-story, ranch style home to purchase in Champaign County. Ms. Wenning stated that the home on Eastview will be for sale soon.

Presentation of New Business

Proposal of Planned Respite Grant

Ms. Wenning stated that the Champaign and Shelby County Boards of Developmental Disabilities have received the Planned Respite grant and will be expending it in different manners. Champaign County is working with Downsize Farm to create a respite home, train staff and create a Parents Night Out.

Ms. Wenning stated that the total grant amount is \$59,750.00 and will be split between both Champaign and Shelby Counties which will be \$29,875.00 for each county.

24-05-01 Ms. Rose motioned to approve expenses to be paid in accordance with the grant agreement of no more than \$29,875.00 and to increase the expenditure budget to allow for the funds to be spent and reimbursed. Ms. Hughes seconded the motion. Motion carried.

Proposal of Parks and Budget Increase

Ms. Wenning stated that the inclusive park in Urbana, EVERYbody Plays, is currently still in need of funds to complete Phase 2.

Ms. Wenning received a funding request from the Logan County Board of Developmental Disabilities for the West Liberty Splash Park for their inclusive restroom and adult changing table.



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Ms. Wenning stated that the Champaign County Board of Developmental Disabilities is a recipient of the Boosinger Trust, and this trust has earned approximately \$44,000.00 in interest.

Ms. Wenning recommends the use of the trust to provide a donation to the Urbana Park in the amount of \$30,000 and to provide a donation in the amount of \$10,000 for the West Liberty bathroom renovation.

Ms. Wenning stated that for these funds to be paid, the board would need to authorize to increase the expenditure budget as this was not a planned expense.

24-05-02 Mr. Sapp motioned to approve to provide a donation to the EVERYbody Plays Inclusion Playground Project in the amount of \$30,000 and approve to provide a donation to the West Liberty Lions Club Park bathroom renovation in the amount of \$10,000, as presented Ms. Rose seconded the motion. Motion carried.

Mr. Brugger and Ms. Hughes are both on committees for the Urbana project and the West Liberty project and cannot discuss on-going issues and/or concerns and did abstain from voting on the 24-05-02 resolution.

Anything for the Good of the Order

Ms. Stickney made a motion to excuse Ms. Cushman from the May 2024 board meeting. Ms. Rose seconded. Motion carried.

Comments

Mr. Brugger stated that there will be an event focused on fishing and fun, along with food and supplies provided by the Urbana Police called Cops & Bobbers on June 8, 2024.

Mr. Brugger stated that the Law Enforcement Special Olympics Torch Run will be held on June 25, 2024.

Next Meeting Date

The next meeting of the Champaign County Board of Developmental Disabilities is scheduled for 4:30 p.m. on Thursday, June 27, 2024. The meeting will be held in the large conference room.



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Adjournment

Ms. Rose motioned to adjourn the Board meeting at 4:56 p.m. Ms. Wilcoxon seconded the motion. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'David Sapp', written over a horizontal line.

Mr. David Sapp, Secretary

A handwritten signature in black ink, appearing to read 'Sharon Wheeland', written over a horizontal line.

Mrs. Sharon Wheeland, Executive Support Specialist