



Champaign County Board of Developmental Disabilities

Meeting Minutes Thursday, September 28, 2023

Board Members Present: Kerry Brugger, Shelly Cushman, Malia Hughes, Lori Rose, David Sapp, and Laurie Stickney

Board Members Absent: Amy Wilcoxon

Staff Members Present: Jeff Coaty, Nick Rowe, Leigh Anne Wenning, and Sharon Wheeland

Staff Members Absent: Jennifer Bradford

Call To Order

The September Board meeting of the Champaign County Board of Developmental Disabilities was called to order by Mr. Brugger at 4:30 p.m. in the conference room at the Champaign County Board of Developmental Disabilities offices.

Moment of Silence

Mr. Brugger allowed for a moment of silence asking those in attendance to keep the families of Paul Farmer in their thoughts.

Adoption of Agenda

Ms. Stickney motioned to adopt the agenda as presented. Ms. Rose seconded the motion. Motion carried.

Reading of the Mission Statement

The mission statement was read by all Board members and staff present.

Introductions of the Public

There was no public in attendance.



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Presentation of Minutes

The meeting minutes from the August 2023 board meeting were included in the board packet for review.

Mr. Sapp motioned to approve the August 2023 board meeting minutes as presented. Ms. Cushman seconded the motion. Motion carried.

Presentation of Financial Report

The August 2023 financials were included in the Board packet for review.

Mr. Davis stated that we are still looking at the possibility of renting the two units next to our offices. However, the previous tenant has not completely moved out. Mr. Davis stated we are exploring the idea of using the space as a technology hub if we are awarded a grant that has been applied for.

Ms. Hughes motioned to approve the August 2023 financials and accounts payable for the Champaign County Board of Developmental Disabilities. Ms. Stickney seconded the motion. Motion carried.

Presentation of Administrative Reports

The service and support administration report was included in the Board packet.

The community education and outreach report was included in the Board packet.

The early intervention services report was included in the Board packet.

Ms. Wenning stated that we are currently looking for a contracted speech provider.

Presentation of Superintendent Report

The superintendent report was included in the Board packet.

Ms. Wenning reported that the County Board applied for and received a grant for multi system youth respite.

Ms. Wenning and Mr. Davis are completing budget reviews with the directors.



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Ms. Wenning stated that the trial of sharing the position of Provider Employment Support Coordinator with Shelby County has proven that each board needs the position. The current Provider Employment Support Coordinator will go full-time in Shelby County. Ms. Wenning stated Champaign County has posted internally for the open position.

Ms. Wenning stated that we will be having a Staff Appreciation/Recognition day for employees on October 27, 2023.

Proposal for New Business

Mr. Davis stated that we need to increase our expenditure budget by \$357,000.00 to ensure enough funds can be encumbered to pay the remaining waiver match for 2023. Mr. Davis explained increasing the budget by this amount does not mean we will spend this much more.

23-09-01 Ms. Rose motioned to approve to increase the expenditure budget by \$357,000.00 for 2023 as presented. Mr. Sapp seconded the motion. Motion carried.

Anything for the Good of the Order

Ms. Stickney motioned to excuse Ms. Amy Wilcoxon from the September 2023 board meeting. Ms. Cushman seconded the motion. Motion carried.

Comments

Mr. Brugger reminded all board members to complete the annual required training for board members.

Mr. Coaty stated that the Special Olympics Golf Team won first place at the state tournament.

Next Meeting Date

The next meeting of the Champaign County Board of Developmental Disabilities is scheduled for 4:30 p.m. on Thursday, October 26, 2023. The meeting will be held in the large conference room.

Adjournment

Ms. Stickney motioned to adjourn the Board meeting at 5:07 p.m. Ms. Rose seconded the motion. Motion carried.



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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'David Sapp', written over a horizontal line.

Mr. David Sapp, Secretary

A handwritten signature in black ink, appearing to read 'Sharon Wheeland', written over a horizontal line.

Mrs. Sharon Wheeland, Executive Support Specialist