



Champaign County Board of Developmental Disabilities

Meeting Minutes Thursday, May 25, 2023

Board Members Present: Kerry Brugger, Malia Hughes, David Sapp, Laurie Stickney, and Amy Wilcoxon

Board Members Absent: Shelly Cushman and Lori Rose

Staff Members Present: Jennifer Bradford, Jeff Coaty, Nick Rowe, Leigh Anne Wenning, and Sharon Wheeland

Guests Present: Adam Angles

Call To Order

The May Board meeting of the Champaign County Board of Developmental Disabilities was called to order by Mr. Brugger at 4:49 p.m. in the conference room at the Champaign County Board of Developmental Disabilities offices.

Moment of Silence

Mr. Brugger allowed for a moment of silence.

Introductions of the Public

There was no public in attendance.

Adoption of Agenda

Mr. Sapp motioned to adopt the agenda as presented. Ms. Wilcoxon seconded the motion. Motion carried.

Reading of the Mission Statement

The mission statement was read by all Board members and staff present.



Presentation of Minutes

The meeting minutes from the March 2023 board meeting were included in the board packet for review.

Ms. Stickney motioned to approve the March 2023 board meeting minutes as presented. Mr. Sapp seconded the motion. Motion carried.

Presentation of People First of Champaign County Report

The People First of Champaign County report was presented at the meeting.

Mr. Angles stated that a teacher at Urbana High School would like to get a school chapter of People First started for the 2023-2024 school year. Mr. Angles will assist with getting the chapter started.

Presentation of Financial Report

The March and April 2023 financials were included in the Board packet for review.

Ms. Stickney motioned to approve the March and April 2023 financials and accounts payable for the Champaign County Board of Developmental Disabilities. Ms. Hughes seconded the motion. Motion carried.

Presentation of Administrative Reports

The service and support administration report was included in the Board packet.

The community education and outreach report was included in the Board packet.

Mr. Coaty stated that Ms. Hubbard, our Provider/Employment Support Coordinator, is working with 12 individuals to become independent providers.

The early intervention services report was included in the Board packet.

Ms. Bradford stated that Kristen Clarridge is working on becoming PLAY certified.



Presentation of Superintendent Report

The superintendent report was included in the Board packet.

Ms. Wenning and Mr. Davis met with the Commissioner's office and with the Auditor to provide an overview of the budget as well as the strategic plan.

Ms. Wenning stated that in the past, the board has contracted with ABC Therapies for occupational therapy. The therapist is no longer able to serve our clients. The Early Intervention department had an occupational therapist request to job shadow. The therapist is interested in working with our organization, but only if a direct hire. Ms. Wenning is looking into the possibility of a part-time position and may bring a proposal to the June board meeting.

Ms. Wenning stated that the rate increase for DSP's may be around \$18.00 per hour, currently DSP's are paid at a rate of \$12.00 per hour.

Ms. Wenning stated that a mandate by 2027 or 2028, all County Boards must appoint someone to their board who is eligible to receive services.

Presentation of New Business

Proposal for Policy Updates

The following policies were included in the board packet.

Ch.III Sec.O Expenditure of Agency Funds for Public Purpose (Revision)

5.4.1 Disciplinary Action Staff Members (Revision)

5.5.1 Compensation (Revision)

5.7.10 Volunteers/Visitors/Interns (Revision)

23-05-01 Ms. Hughes motioned to approve the policies as presented. Ms. Stickney seconded the motion. Motion carried.

Anything for the Good of the Order

Ms. Stickney motioned to excuse Ms. Cushman and Ms. Rose from the May 2023 board meeting. Ms. Hughes seconded the motion. Motion carried.



Champaign County Board of Developmental Disabilities

Comments

No further comments were made.


Next Meeting Date

The next meeting of the Champaign County Board of Developmental Disabilities is scheduled for 4:30 p.m. on Thursday, June 22, 2023. The meeting will be held in the large conference room.

Adjournment

Mr. Sapp motioned to adjourn the Board meeting at 5:26 p.m. Ms. Hughes seconded the motion. Motion carried.

Respectfully submitted,



Mr. David Sapp, Secretary



Mrs. Sharon Wheeland, Executive Support Specialist