



Champaign County Board of Developmental Disabilities

Meeting Minutes Thursday, March 23, 2023

Board Members Present: Kerry Brugger, Shelly Cushman, David Sapp, Laurie Stickney, and Amy Wilcoxon

Board Members Absent: Malia Hughes and Lori Rose

Staff Members Present: Jennifer Bradford, Jeff Coaty, Tyler Davis, Nick Rowe, Leigh Anne Wenning, and Sharon Wheeland

Call To Order

The March Board meeting of the Champaign County Board of Developmental Disabilities was called to order by Mr. Brugger at 4:59 p.m. in the conference room at the Champaign County Board of Developmental Disabilities offices.

Moment of Silence

Mr. Brugger allowed for a moment of silence.

Introductions of the Public

There was no public in attendance.

Adoption of Agenda

Ms. Stickney motioned to adopt the agenda as presented. Mr. Sapp seconded the motion. Motion carried.

Reading of the Mission Statement

The mission statement was read by all Board members and staff present.

Presentation of Minutes

The meeting minutes from the February 2023 board meeting were included in the board packet for review.



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Ms. Stickney motioned to approve the February 2023 board meeting minutes as presented. Ms. Cushman seconded the motion. Motion carried.

Presentation of Financial Report

The February 2023 financials were included in the Board packet for review.

Mr. Sapp motioned to approve the February 2023 financials and accounts payable for the Champaign County Board of Developmental Disabilities. Ms. Wilcoxon seconded the motion. Motion carried.

Presentation of Administrative Reports

The service and support administration report was included in the Board packet.

The community education and outreach report was included in the Board packet.

The early intervention services report was included in the Board packet.

Ms. Bradford stated that Kristen Clarridge is working on becoming PLAY certified.

Presentation of Superintendent Report

The superintendent report was included in the Board packet.

The required annual board member training topics are: Special Olympics Updates, Major Unusual Incidents and Board Responsibilities, CCBDD Budget, and Technology First. No further suggestions were made.

Presentation of New Business

Proposal for Housing Board Transfer

The Champaign County Board of Developmental Disabilities currently contracts with Residential Support Services, Inc. (RSSI) as the non-profit housing board managing homes purchased with local and state funds. The Champaign County Board of Developmental Disabilities took action to exit this contract in April 2023.



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The Champaign County Board of Developmental Disabilities would like to enter into a contract with Housing Opportunities for People (HOP) for the management of the twelve (12) Champaign County properties.

The contract for HOP was included in the Board packet. Attorneys for both parties have reviewed and approved the contract.

Mr. Brugger reviewed the agreement in depth and gave recommendations.

Ms. Wenning thanked Mr. Davis and Mr. Rowe for their help with the process.

23-03-01 Ms. Stickney motioned to approve the contract for housing management with Housing Opportunities for People as presented. Ms. Cushman seconded the motion. Motion carried.

Anything for the Good of the Order

Ms. Stickney motioned to excuse Ms. Hughes and Ms. Rose from the March 2023 board meeting. Ms. Cushman seconded the motion. Motion carried.

Ms. Wheeland provided flyers to the Board members for the EVERYbody Plays playground fundraisers.

Comments

Mr. Davis has not received any further information regarding the vacant office spaces next to the county board office.

Next Meeting Date

The next meeting of the Champaign County Board of Developmental Disabilities is scheduled for 4:30 p.m. on Thursday, April 27, 2023. The meeting will be held in the large conference room.

Adjournment

Ms. Stickney motioned to adjourn the Board meeting at 5:37 p.m. Mr. Sapp seconded the motion. Motion carried.



Champaign County Board of Developmental Disabilities

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'David Sapp', written over a horizontal line.

Mr. David Sapp, Secretary

A handwritten signature in blue ink, appearing to read 'Sharon Wheeland', written over a horizontal line.

Mrs. Sharon Wheeland, Executive Support Specialist